



Marina Operating Rules 2019

- **Consideration of Neighbours**
The excess running of engine motors, generators or the playing of loud music or other associated noises must not be offensive whilst at the marina. This is required by legislation.
- **Defects**
All defects or malfunction of marina structures, building facilities and equipment must be reported to the dock master or marina manager immediately.
- **Environmental Measures**
Government legislation requires great care to be taken with environmental issues and your assistance would be appreciated. A fuel oil absorbent cloth must be placed in the boat's bilge whilst at the marina to help prevent pollution of the waterways. Contact the dock master or marina manager for further information.
Please note: The Hastings River and marina are **No Overboard Discharge Zones**.
- **Fees**
All fees are payable in advance. **Please note that all fees are non-refundable.** Long-term berth holders should note that if an Invoice remains outstanding a month after the due date, then the 3-monthly discounted rate will be adjusted to a full monthly rate payable for the following 3-month period.
Note: From 1st September vessels will be charged berth rates based on the greater of the size of berth occupied or the overall length of the vessel including all attachments.
- **Fire Hose Reels**
To be used only for the fighting of fires.
- **Fishing**
There is **strictly** no fishing allowed in the marina.
- **Fuel**
All boats will refuel using the marina refueling facilities which provide diesel and PULP 24 hours a day using Visa or MasterCard for payments.
- **Garbage**
All garbage shall be disposed of in an appropriate manner. We have recycling bins, waste bins and green bins at the marina.
- **General**
All lines, hoses and loose fittings on the vessel must be secured at all times. The hanging and drying of clothes on vessel is not permitted. All users of the marina and its facilities must acknowledge the rights of local residents and ensure there is no disturbance relating to the use of their boats or facilities. All boat owners shall hold appropriate licenses and registration to operate the vessel. All vessels shall be registered with a HIN (Hull Identification Number).
- **Hours of Trading**
The marina is open 24hrs, 7 days a week with the exception of Christmas Day and Good Friday on which days the marina is closed. Contact number 0448 096 395.
- **Insurance & Liability**
All boats must be insured against fire, theft and damage and all require third party insurance while at the marina. Customers should note that Port Macquarie Marina will not be liable or responsible for loss or damage of any kind to boats or equipment or other property of customers or third parties; or any injuries to persons.
- **Keys**
Any lost or additional keys or tags are subject to a \$50 admin fee for replacement.

- **Live Aboard Policy**
Under no circumstances are marina boat owners allowed to reside permanently on their vessel or treat their vessel as their primary place of abode. This contravenes the RMS maritime state law on maximum lengths of stay on privately moored boats and discharge policies in relation to environmental governance. Short weekend and holiday period stays are encouraged however any continuous stay longer than 2 weeks must be approved in consultation with the marina manager. There is an additional \$75 per month services charge for extended stays.
- **Marina Agreement**
A Marina Agreement must be fully completed and signed prior to or on arrival.
- **Mooring Lines**
- The cost and supply of all mooring ropes, fenders and fittings are the responsibility of the boat owner. A complimentary provision of rope may be offered to permanent long-term berth holders on arrival.
- **Oil Spillage**
Leakages and spills of fuel, oil and wastes from vessels must be reported to the dock master or marina manager immediately.
- **Outside Labour**
All boat owners and crew and all outside labour must hold a BIA marine card to enter and work on the marina premises. Each person is required to sign in and out at the marina office. This is to assist with insurance and government environmental requirements and is required by legislation. In association with the BIA, the Port Macquarie Marina has an Access Management System in place. This is an automated system which allows contractor access into the Port Macquarie Marina to work on vessels in the water or around the hardstand area.
- **Parking**
All cars must park in allocated parking spaces and no parking is allowed in driveway areas.
- **Payments**
Direct deposit MasterCard and Visa card are accepted. Credit card charges apply for payments and direct debit is preferred method for payment of berthing fees. The marina prefers not to accept cash or cheques.
- **Pets**
Pets are only permitted on the marina whilst on a controlled leash.
- **Power Leads**
Shore power leads are to be tagged and tested with a maximum of one per boat. All leads are to be neatly arranged and not spread across walkway areas.
- **Pumpout**
There is NO waste pump out facility at the marina. Pump out facilities are however, available at the Water's Edge Wharf which, is 800 metres south of the marina.
- **Security**
A combination of dock-walk patrols by marina staff and security gates offer marina security. However, it is the boat owner's responsibility to ensure valuables are not left unattended.
- **Washing & Maintenance**
The washing of the outside of your vessel is permitted, however no detergents or cleaning products are to be discharged into the water. Waste materials from maintenance of the boat are not to be discarded into the water.
Any major vessel maintenance or strip out work is to be done on the hardstand.